

EFFICIENCY AND PERFORMANCE SUB-COMMITTEE – OUTSTANDING ACTIONS

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	May 2016	Staff Suggestion Scheme Officers to report back on the objectives of the scheme, how these could be achieved in future, and how best practice in staff engagement could be determined and implemented.	Deputy Town Clerk	October 2016	Further work to be undertaken with Corporate HR looking at wider issues of staff engagement. Update to September meeting.
2.	May 2016	Publication of an Efficiency Plan Officers to update Members on proposals to respond to the Secretary of State for Communities and Local Government's offer for Local Authorities to qualify for a four-year settlement if they publish an "efficiency plan".	Chamberlain	July 2016	See report later on this agenda.
3.	March 2016	Strategic Energy Review Officers to provide a further report covering: <ul style="list-style-type: none"> • Energy consumption • Energy costs and purchasing • Strategic initiatives (including the work of the Programme Board and implementation of the Strategic Energy Review recommendations) 	City Surveyor	July 2016	See report later on this agenda.